

Broughton PSA Meeting – Friday 7th Sept 2018

Attended By: Anne Hay (PSA Chair), Jenni Longstaff (PC Chair), Rachel Blythe, Suzanne Gibson & Chris Knowles.

Proposed dates of PSA events:

Lunchtime Café - Fri 28th September 2018
Halloween Disco – Thurs 25th Oct 2018
Christmas Café – Fri 7th Dec 2018
International Café – Fri 8th Feb 2019
Spring Disco – Fri 8th March 2019
Health Café – Fri 5th April 2019
EMF – Sat 25th & Sun 26th May 2019
Summer Fair – Sat 1st June 2019

Proposed dates for PSA Meetings:

5th Oct, 9th Nov 2018
18th Jan, 8th Feb, 22nd March, 26th April & 21st June 2019
Meetings will be held from approx 9am-10.30am

Arrangements for Lunchtime Cafe

Store Cupboard stock check:
Anne and Jenni will do this on Tues 11th Sept.

Cash & carry run:
Anne & Jenni will do this on Fri 21st Sept. Chris will provide a car.

Order 100 finger rolls and 24 morning rolls from Tesco.
Anne will do this.

Purchase approx. 80 regular hot dogs and 20 veggie hot dogs. Suzanne has agreed to do this.

Make soup – 2 volunteers are required to make soup for café.

If Mrs Rushforth approves, P5 will be asked to provide a small amount of home baking or sandwiches to sell at the café. Rachel will prepare a note and paper plates to be sent home in school bags.

Promotion – Anne and Jenni will promote the café using Facebook page, email, posters on noticeboards and website.

Volunteers:
Anne – 11-2, Jenni – 10-12.30, Rachel 11.30-13.30, Suzanne 10-10.30 & 12.-12.30.
Anne & Jenni will recruit more volunteers.

Disco Planning

Halloween disco will take place on Thurs 25th Oct either at the gym hall or Drummond High School.

Time - P1-P3 from 6pm-7pm; P4-P7 from 7.15pm-8.30pm

Price – Adult £2 and Child 50p

Tickets – Chris or Jenni will update tickets from previous discos.
Anne will request if we can sell tickets from the playground to reduce pressure on the office staff. Tickets will go on sale in early October.

DJ – Anne has booked a DJ with Chaplins Disco. Price £120 to be paid on the night.

Stock check – Supplies for disco will be purchased at the same time as for the Lunchtime Café.

Volunteers – 12 volunteers will be required for each disco. 2 shifts will be:
1st disco 5pm-7pm including set up.
2nd Disco 7pm-9pm including tidy up.