

Present – Sandra Rathjen (Chair), Samantha Rushforth (HT), Anne Hay (Vice Chair), Nicola Clark-Tonberg, Catriona Scott, Becky Wallace, Charlotte Birse-Stewart, Fiona Vacher, RS, Jennifer Longstaff, Tara Lynch, Tracy Scoderello , Rachel Blythe, Calum Duncan, Daniel Winterstein, DR, Catherine Evans, Katie Blair, David Borthwick, Matthew Boyles, Richard Smith, Duncan Colhoun, Vassiliki Fotaki, Lesley Smith (Clerk)

Apologies – Ailsa McMullan, Sandra Bagnall, Kate Moir, Rob Noronha, Conor Horan, Linda McIntyre

Welcome – SR(ChR)

HT Report – see attached sheet

NCT proposed minutes, AH seconded

Marathon Feedback - CN

Brief outline. £5,000 raised. 28 signed up for next year already.

100 goody bags – ways to distribute CS & KB

List for sports equipment needed – Lorna Ramm

Junior Park Run – 1st Sun every month, all welcome – CN to send out info through Groupcall before Christmas

RS – KS money needed, launch with new theme

Parent Council Chair – meet HT regularly, Chair direct link to school, brief outline explaining role

Constitution – SR(ChR) to bring to next AGM for relevancy and vote.

PSA Review of Past Year – AH

3 Cafes - £1,000: 2 discos - £1,800 : Christmas café - £1,100 : Summer Fayre £2,126

School Lottery – NC-T briefing £1,646 to date

Giving Machine – NC-T briefing £386

Treasurer’s Report – KM – SR(ChR) – Please see attached sheet

The account was discussed and agreed

Draft accounts – need to be signed off by independent auditor, KM to bring audited accounts to PC meetings once completed.

Still looking for auditor needed for annual accounts.

It was discussed and agreed that Kate Seymour (Moir) will take over as the sole signatory on the Parent Council Bank of Scotland account.

Incomings £12946 Expenditure £11985 Balance as of April 2017 £10275, view once signed off.

Cultural Fund - £4,000 divided to classes, accesses activities for all children

KM to access BOS account and will take over as sole signatory

KM to put in a claim for Gift Aid from the Marathon money raised

Parent Council proposing to give £4,000 for Cultural Fund again this school year

Lagganlia Coach – PSA agreed to pay

Gaelic Football P7 only– PSA agreed to fund

Well done to fundraisers and thanks to staff and helpers from SR(HT)

Election	Proposed	Seconded
PC Chair – Sandra Rathjen	NC-T	DB
PSA Chair – Anne Hay	SR (Chair, PC)	SR(DT)
Treasurer PC&PSA – Kate Moir	NC-T	CB
Vice Chair (Vacant)		
Secretary – Nicola Clark-Tonberg	SR (Chair,PC)	SR (HT)

PC&PSA Meeting Dates 2017/18

- **Wed 04/10/2017**
- **Tues 21/11/2017**
- **Wed 17/01/2018**
- **Tues 27/02/2018**
- **Wed 09/05/2018**

Dates for Events

Lunchtime Café – X3 AH and JMC will organise, design posters, to look for a future graphic design/publisher, nursery to make soup 12 noon FV to promote, 4 pupils 10.30-11.30 setup and 4 pupils 11.30-12.30 P7 helpers, KB and CB to feedback to CH and RS – **29/09/17, International Café – 09/02/18 during diversity week, Health week café 27/04/18**

Halloween Disco – Thurs 26/10/17 NC-T booked DJ, also posters and flyers. Set up team 5-6 and 8.30-9.00. CE, TL & TS SR & NC-T older ones P1-P3 6pm-7pm:P4-P7 7.15pm-8.30pm 50p children/£2 adults

Christmas Café – 01/12/17

January Disco – 25/01/18

Edinburgh Marathon Festival – 26-27/05/18

Summer Fayre – Saturday 02/06/18

AOB

Soap dispensers too high for smaller children – raised by VF, SRM HT to check

Various survey – discussion. PSA survey – SR(Chr) to action

CB-S to add about contact from each class

DONM – Wed 04/10/17 @6.30pm